



**Hockey Nova Scotia's Coach Certification NCCP High Performance 1
** Interim Policy Agreement **
As of Spring 2018**

The HP 1 Coach Certification - Interim Policy has been in effect since the 2015-16 season. The need for this policy was prompted by a discussion with the Member Executive Directors requesting that Hockey Canada & the Coaching Association of Canada consider a policy that would take in to account a consistent national approach to be taken by membership in the event that a coach is not yet certified.

This interim policy outlines how Hockey Canada membership will manage head coaches who may not be in compliance with the regulation at various points in the season due to circumstances beyond the team's control. This policy is in no way intended to compromise the integrity of the Coach Certification regulation. Hockey Canada Development staff have been asked to monitor the Regional and National Championship events in order to track the trends in Coaching certification and the percentage of competing teams in these events whose coaches are in compliance.

Hockey Canada Board of Directors' Approved Coach Certification Policy

High Performance 1 – Head Coach Certification Policy

All Head Coaches coaching U15, U18, and U21 'A' teams that compete in Inter-provincial or National Championships or the highest level as determined by the Branch, must be High Performance 1 "certified". It is recommended that all Assistant coaches be at minimum Development 1 trained.

- *This policy takes effect in the 2015-16 season for U15 and U18 levels of hockey.*
 - Major U15 'AAA' – Men's teams that compete at the regional championships must designate a head coach that is certified at the NCCP HP1 level.*
 - Major U18 'AAA' – Men's teams that compete at regional championships and the right to represent their region and compete for the TELUS Cup national championship must designate a head coach who is certified at the NCCP HP1 level.*
 - Major U18 'AAA' Female – Women's teams that compete at regional championships and the right to represent their region and compete for the National Female U18 championship must designate a head coach who is certified at the NCCP HP1 level.*

- *The High Performance 1 Certification policy takes effect in the 2016-17 season for U21 'A' in 2016-2017.*

U21 'A' teams that compete at regional championships and the right to represent their region and compete for the RBC Cup national U21 'A' Championship must designate a head coach who is certified at the NCCP HP1 level.

NCCP Development 1 – Coach Certification Policy

All head coaches coaching teams in U13 or above teams at competitive levels, as 16-01-10 – NCCP Coach Certification Policy.v2 determined by the Branch, must be Development 1 "Certified" (other than those requiring High Performance 1). It is recommended that all assistant coaches have Development 1 "Trained" status.

- *This policy is in effect beginning of the 2015-16 season. Although it is important to be clear that Development 1 certification is required for head coaches and is a recommendation for assistant coaches*

START OF SEASON: Team Not In Compliance With A HP1 Certified Coach

1. A club team that registers a Head Coach who is not in compliance with the HP1 Coach Certification regulation is required to complete the following by December 1 of the current season:

- A. Submit a request to the Member Coach Development office indicating the coach's name, the Division and Category of hockey coached and the rationale outlining why he/she is not in compliance.
- B. The Head Coach in question must complete the Development 1 Certification, as well as the online Respect in Sport – Activity Leader program.
- C. Submit a deposit to the Member (amount determined by the Member) in order to reserve and confirm attendance in the next available Member-led High Performance 1 seminar.
- D. The Head Coach must complete the training and evaluations contained in the following Coaching Association of Canada Multisport modules (located at www.coach.ca).
 - Making Ethical Decisions
 - Leading Drug-Free Sport
 - Conflict Management

2. A Head Coach that does not complete the requirements noted above by December 1 will be removed and the team will default to the requirements outlined within the "Coach Relocates, Resigns or is removed", outlined in the next section.

DURING THE SEASON: coach relocates, resigns, or is removed from the 'Head Coach' position

1. When a Head Coach is relocated for work, resigns from the team or is released by the club team, placing the team into a non-compliant position with the High Performance 1

Certification requirements, the club may replace the Head Coach position with a coach that is Development 1 level certified (minimum) or transfer responsibilities to the 'Registered' D1 certified Assistant Coach.

- A. The club team must notify the Member Coach Development office indicating the new Coach's name, the Division and Category of hockey coached and the certification level of the coach.
- If the replacement or registered Assistant Coach is not HP1 Certified, the club team may be required to complete the following (at the discretion of the Member Branch):
 - Have the Head Coach complete the Development 1 Certification, as well as the online Hockey Canada Safety Program and Respect in Sport – Activity Leader program.
 - A Member may require a deposit and a HP1 seminar registration form completed in order to reserve and confirm attendance in the next available HP1 seminar offered within Member.
 - Have the Head Coach complete the training and evaluations contained in the following 'Coaching Association of Canada' multisport modules (www.coach.ca).
 - Making Ethical Decisions
 - Leading Drug-Free Sport
 - Conflict Management
- B. The coach is to complete all of the above within 45 days of appointment.

'Trained' Coach Status (explanation)

1. A Head Coach who has attended the High Performance 1 seminar, but has yet to submit the written assignment is considered 'Trained'. This coach has the ability to be a Head Coach in a Division where High Performance 1 is required for the season immediately following the attendance of the HP1 seminar.
2. The 'Trained' coach is ineligible to register as a Head Coach of a team in the Divisions where HP1 is required in the subsequent season unless his/her written assignment has been submitted and marked with a passing grade. In this case the coach would be deemed eligible to be registered while awaiting the field evaluation to be completed during the season in which the exam is completed.
3. A coach that completes the HP1 training is eligible to register as a 'Trained' coach for the season immediately following the seminar completion. For any seasons beyond, the coach must be 'Certified' or have a note attached on his/her HCR record indicating 'Awaiting Field Evaluation'.

Official Agreement:

Between Club Team/Coach and Hockey Nova Scotia in obtaining the proper 'NCCP High Performance 1 Certification Program':

I hereby agree to make a \$800.00 deposit fee made payable to Hockey Nova Scotia in order to demonstrate commitment to the team the coach is involved with, the NCCP coaching programs and Hockey Nova Scotia's policies around coach certification. This commitment will also provide commitment in enrolling in the next available High Performance 1 clinic being offered after the upcoming or current hockey season. This deposit will be refunded once the applicant is fully registered for a course.

I agree to pay the \$800.00 deposit to Hockey Nova Scotia. This will be put forward to registration of the next available High Performance 1 Coaching Clinic at the choice of the coach.

Participating Coach's Name: _____

****Signature:** _____ **Date:** _____

Participating Team / Organization: _____

Participating Team / Organization's Contact: _____

Participating Team / Organization's Contact's:

****Signature:** _____ **Date:** _____

Hockey Nova Scotia's Executive Director: _____

****Signature:** _____ **Date:** _____

Payment Amount: \$800.00 (forwarded to High Performance 1 course registration)

Payment Method: Credit | Cash | Cheque (all made payable to Hockey Nova Scotia)